### Joining our PPG

All patients over the age of 18yrs who are registered with the Medici Medical Practice and have an interest in the delivery of healthcare in the area are welcome to be involved in the PPG.

The only requirement is you are keen and focused on taking positive action to help the practice.

Be prepared to give a constructive opinion about the way the practice is run and any thoughts you have on how things could be improved.

To get involved please complete the interest slip and hand into our reception team. With your consent you will be contacted with further information.

Alternatively visit our website: www.medicipractice.co.uk



COME AND HELP US TO IMPROVE OUR SERVICE



3 Windsor Street, Luton, Beds LU1 3UA Tel: 01582 343220 medici.practice@nhs.net



# Patient Participation Group Information Leaflet

# Medici Medical Practice

# **Patient Participation Group**

### Join our Patient Participation Group



## We are welcoming New Members!

### What is a PPG?

A PPG is a volunteer group of patients who work with their GP practice to help plan and improve its services by ensuring that the patient perspective is represented. Also to help have a better understanding of the role and workload of a general practice.

### What does the group do?

The group meets quarterly for meetings held at the practice usually on a Wednesday morning, at 10:00am, along with the Practice and Deputy practice manager, at least one of the GP's and a member of the admin team. Details of all meetings are forwarded to each member in advance.

The practice will require contact details of each member to send out information such as future meeting details, meeting minutes, agendas etc.

The personal details you provide will only be used for this purpose and will not be shared with anyone else, and you can at any point opt out of the PPG by informing the Practice Manager and your details will be removed.

### What the PPG is not

The PPG is not a forum to deal with any personal medical issues and complaints. These are personal to you and must be dealt with directly with the professionals who are here to help you.

Any personal medical issues should be discussed with the Doctor or any of our clinical staff who are treating you.

Any complaints should be made directly with the practice to comply with the standardised NHS complaints procedure which will be handled under a strict code of confidentially.

If you have a complaint, please either speak to one of the practice team or see our website for details of our complaints procedure.





I would like to submit my interest to become a member of the Medici Medical Practice Patient Participation Group

Please tick the box to confirm you have read and understood the information leaflet and you give consent to be contacted by a PPG member.

consent to be contacted by a PPG member.
Title: Mr Mrs Miss Ms Other
Name:
Address:
Postcode:
Date of Birth:
Telephone:
Mobile:
Email Address:

Please hand this form in at the reception desk or return it by post to: Medici Medical practice

3 Windsor Street. Luton. Beds